

WARREN COUNTY COMMISSIONERS MEETING

MONDAY NOVEMBER 21, 2022

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Ben Dispennett, LEDO Director;

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jenny Hobough, Highway Office Manager; Matt Herndon, Highway Superintendent; John Comer, Council (remote); Ingrid Barce, County Attorney; Jill Wilson, HR Director; Ethan Foxworthy, Council; Rusty Hart, Sheriff; John Kuiper, Zoning Director; Phil Astell, EMA Director; Julie Clark, WC Soil and Water; Laci Frodge, Health Administrator.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Weston-Hubner requested to add Health Department Grant approval. Adam Hanthorne made a motion to approve the agenda with a second from Craig Greenwood, all voted in favor.
 - b. Adam Hanthorne made a motion to approve the November 7, 2022 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Adam Hanthorne made a motion to approve the November 7, 2022 through November 21, 2022 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. Adam Hanthorne made a motion to approve the November 10, 2022 payroll with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon stated work on Briscoe Bridge has begun. Discussed tractor has been repaired and waiting on new woodstove information. Hobough stated the contract from CTI Towers is due to be renewed. The transmitter is located on this tower. The terms are \$221.43/month with 4% increase per year for 20 years. Hobough will send the contract to Barce for review. Commissioners will look at other options.
 - f. Duane Howard – Howard was no present. Barce explained court case and release. The County is unable to help with this.
 - g. Property Maintenance – Barce inquired concerning the Property Maintenance for Williams. Kuiper explained the parcel is not within residential regulations as per County Zoning as Williams does not live on the parcel currently. Williams stated he is currently living Darlington. Barce stated the structure needs to be in residential compliance and FFA is secondary issue. The Property Maintenance will be extended 90 days. Kuiper stated Bulington has complied with the Property Maintenance.
 - h. UBO, New – Kuiper and Barce stated the parcel has been cleaned up and showed pictures.
 - i. Purdue Extension 2023 Agreement – Table until next meeting.
 - j. Ordinance Amending Credit Card Policy – Weston-Hubner explained the policy amendment is to add the Health Department and increase total limit. Craig Greenwood made a motion to approve Ordinance #2022-1121 adding Health Department at \$5,000/card and increase total County limit to \$25,000 seconded by Adam Hanthorne, all in favor.
 - k. 2023 Board Appointments – Tabled until December 19th meeting.
 - l. Highway Surplus Property Ordinance – Herndon explained the surplus is a John Deere tractor. Craig Greenwood made a motion to approve Resolution #2022-1121 sale of surplus John Deere tractor seconded by Adam Hanthorne, all voted in favor. Barce will advertise.
 - m. Health Department Lease Agreement – Barce explained the agreement. Table until next meeting.
 - n. Health Department Grant – Frodge presented the grant application to the Commissioner. The grant will be announced January 20, 2023. This grant will be for multiple items at the new Health Department including digital sign, employee, etc. in the amount of \$1,085,000 over 3 years. Adam Hanthorne made a motion to approve the grant seconded by Craig Greenwood, all voted in favor.

Old Business:

- a. Independence Blacksmith Shop – Bulington stated the Blacksmith shop history. Park Board work with Bulington on this.
- b. MJ Electric Damage Claim – Waiting for more information.
- c. Fountain Warren Interlocal Agreement 911/Dispatch – No word back from Fountain County.
- d. Johnsonville County Owned Parcel – Barce stated the legal description is being reworked.
- e. Warren County Health Department Renovations – Greenwood explained the progress. Furnace is being installed today. Ceres will install LP Nov 28th. Frodge presented quote for exam room equipment and vaccine card filing cabinets. Craig Greenwood made a motion to approve HD exam room and filing cabinet equipment up to \$7,000 paid from grant funds seconded by Adam Hanthorne, all voted in favor. Discussed increase in work and materials needed by Akers. Clay Andrews made a motion to approve Gutter Group, Cody Akers another \$25,000 paid from Cumulative Capital Development seconded by Adam Hathorne, all voted in favor. Final walkthrough tentatively scheduled for Dec 5th. Craig Greenwood presented a quote from NAG Construction for \$950 to remove chain linked fence and stumps along property lines at the Health Department. Craig Greenwood made a motion to approve NAG construction for \$950 from Cumulative Capital Development seconded by Adam Hanthorne, all voted in favor.

Elected Official/Department Head comments:

- a. Rusty Hart, Sheriff – Discussed the new radios and trading in old radios.
- b. Matt Herndon, Highway – Discussed the lease of 2 more pickup trucks through Enterprise. Adam Hanthorne made a motion to lease 2 additional trucks seconded by Craig Greenwood, all voted in favor.

- c. Jill Wilson, HR – Health Insurance open enrollment will begin Nov 28th.
- d. Phil Astell, EMA Director – New radios are an issue as EMA must track all County radios.
- e. Julie Clark, WC Soil and Water – Explained the projects currently in process, annual meeting will be February 22.
- f. Craig Greenwood, Commissioner – Koorsen will contact Williamsport, Pine Village and West Lebanon fire departments concerning the Knox Box install and training.
- g. Weston-Hubner – Explained settlement process has begun, Health Department items, MSD billed for SRO, 2023 budget to departments, 2023 contracts, etc. are being worked on.

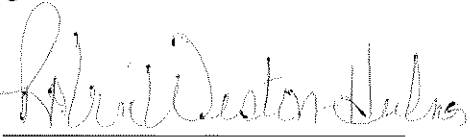
Public Comment:


- a. Ben Dispennett, LEDO – Presented copies of Comprehensive Plan. Explained READI grant work.

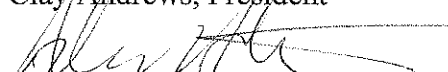
Next Commissioner meeting December 5, 2022 @ 8:30 a.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews, President


Adam Hanthorne, Vice President

David Craig Greenwood